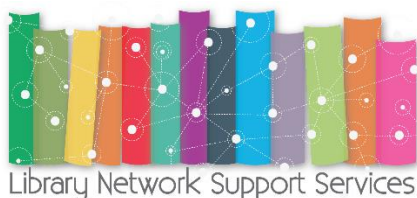


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Library Network Support Services



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Library Collection Development Policy (Draft).

LIBRARY MISSION

Cantonal and University Library in Bihac is cultural and information center of city of Bihac and the Una-Sana Canton. The basic mission of the library is to ensure access to knowledge, information and cultural programs for educational, professional and scientific work and lifelong learning. Library services are based on the principle of equality of access for all, regardless of age, race, sex, religion, nationality, language or social status.

COLLECTION DEVELOPMENT POLICY STRATEGY

The purpose of collection development policy is to provide guidance to library staff when selecting and de-selecting resources for the collection. Selection of materials is a continuous process, conducted by the librarians.

Target audience:

- *Library had dual function: cantonal/public and university, and collections are developed in accordance with them*
- *Library is open to everyone, thus we have users of all profiles*

Selection process

Library has an internal board consisting of three librarians who are responsible for selecting publications purchased by the library. All selected materials/publications in the library aim to satisfy the needs and requests of our users.

There are several ways of selection:

- *Suggestions by the librarians*
- *List of users' suggestions and requests*
- *List of literature/publications needed for the University of Bihac, in accordance with the curriculum*
- *List of literature/publications for Children Department*
- *Current publications*
- *Library accepts donations and gifts, but reserves the right to add these items to the collection or to dispose of the material.*

De-selection (Weeding) process

Weeding process in the Library is constant. The publications are removed from the Library as follows:

- *If the item is worn or damaged;*

- *If the content is no longer current;*
- *If material is not in use for a period of 5 years;*
- *Number of copies in the collection.*

Responsible for this process is the internal library board consisting of three librarians.

Possible weaknesses:

- *Non-existence of managing structures*
- *Insufficient funding*